

Subject: Confirming Site Inspection - LADBS Event: Hollywood Media District Stakeholder Meeting Thursday September 28, 2017

From: Lisa Schechter <lisa@mediadistrict.org>

Date: 09/26/2017 05:35 PM

To: "doug.devine@lacity.org" <doug.devine@lacity.org>, <gary.ewell@lacity.org>

CC: Jim Omahen <jim@mediadistrict.org>, Lisa Polak <lpolak@gotothep.com>

Dear Gary and Doug:

This confirm our scheduled site inspection with LADBS this coming Thursday September 28th around 12 noon. Myself along with my Operations Manager, Jim Omahen, will be on hand setting up the location. The site plan has changed slightly. I have moved a couple of tables around along with the stage/podium area. I have attached an updated floor plan for your consideration. Please note that the area designated Board Meeting will be torn down before the event begins at 5pm.

Permit # 17410-90000-01923

Location: At The P - 832 N. Cole Avenue, Hollywood

My cell in the event you need to contact me during Thursday is 818-903-6970

Or my Operations Manager, Jim Omahen is 213-304-7989

Any questions please do not hesitate to call or email.

Thank you

Lisa Schechter
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— Attachments: —

HMD Annual Stakeholder Meeting 9-28.pdf

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